



## 2018 Special Event Application

### Applicant Information

Food Stand Name:

Name:

Address:

Phone:

City:

State:

Zip:

Email:

Alt Phone:

Person In Charge at Event:

Phone:

### Event

Name of Event:

Date & Time Stand Open:

Stand Location:

Date(s)

Time(s)

Location of Event:

Address of Event:

City, State, Zip:

Event Coordinator:

Phone:

*if applicable*

### License Category & Fee Schedule

A special event food stand is a food service establishment which is used in conjunction with celebrations and special events, and which operates no more than ten days each calendar year.

_____	<b>Food Establishment</b>	Day One of Event	<b>\$83.00</b>	\$ _____
_____	<b>Food Establishment</b>	# of Additional Consecutive Days _____	<b>\$27.00</b> Per Additional Day	\$ _____
_____	<b>Non-Profit Establishment</b>	Penalty Fees for Late Application Apply. <b>Must Present Proof of Non-Profit Status.</b>	<b>\$0.00</b> Per Event	\$ _____
_____	<b>Beverage Only</b>	<b>No On-Site Preparation</b> (Such as Blending or Cutting)	<b>\$48.00</b> Per Event	\$ _____
_____	<b>Penalty Fee for Late Application</b>	Less Than 14 Days But More than 2 Days Before the Event	<b>\$10.00</b> <b>-OR-</b>	\$ _____
_____	<b>Penalty Fee for Late Application</b>	Two Calendar Days or Less Before Event	<b>\$30.00</b>	\$ _____
			<b>**Total Fees</b>	<b>\$</b> _____

Washington County Accepts Cash, Checks and Credit Cards (Visa, MasterCard & Discover)

To Pay by Credit Card, please contact 651-430-6655.

**Application approval and a posted license are required for all of the above categories, including non-profit establishments.**

\*\* Fees are non-refundable and non-transferable.

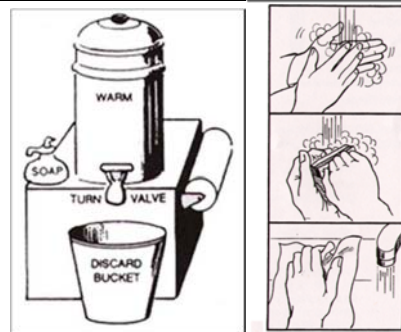
\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

## Handwashing

Handwashing facilities are required. Choose one of the following methods:

- \_\_\_\_\_ Gravity device supplied with running water and a faucet, soap, paper towels and a nail brush.
  
- \_\_\_\_\_ Sink available IN STAND with running water, soap, paper towels and a nail brush.



How will you minimize direct hand contact with ready-to-eat foods?

## Water Supply & Waste Water

Water supply may not come from a residential well. It must be obtained from an approved public water supply system. Water can NOT be supplied through a garden hose. Water must be supplied with a food-grade hose that is approved for drinking purposes. The hose must be flushed and sanitized before use. The water inlet must be protected from contamination and designed so a non-potable service connection cannot be made. Waste water shall be discharged into a sanitary sewer system or approved septic system. Disposal by throwing or dumping the waste water on the ground or storm sewer is NOT permitted.

What is the source of water supply for the event?

What is the method of disposal for waste water at the event?

## Food/Beverages Served

List all items on menu. Identify source, for example, name of grocery store. Home prepared foods are NOT permitted. Attach additional sheet if more space is necessary. Attach menu if available.

	Source:
	Source:
	Source:
	Source:
	Source:
	Source:
	Source:

**Food preparation, such as washing or cutting of produce, is NOT permitted on-site and must be done in a licensed or approved facility such as a restaurant, school or church.**

When and where will food be prepared?

How will food be transported?

## Food & Beverages Served Continued

**COLD HOLDING EQUIPMENT: (List and Describe)** Potentially hazardous food must be held and delivered at 41°F or less. Mechanical refrigeration is required for events longer than 4 hours. Dry ice/blue ice may be used for events shorter than 4 hours.

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**COOKING EQUIPMENT: (List and Describe)** Potentially hazardous foods must be cooked to a minimum internal temperature of: Fish 145°F, Beef/Pork 155°F or Poultry 165°F. A thermometer must be available to verify temperatures.

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**HOT HOLDING EQUIPMENT: (List and Describe)** Hot, potentially hazardous foods must be cooked to proper temperature and held at 140°F or above. Crock pots are prohibited for cooking and/or hot holding. A thermometer must be available to verify temperatures.

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## Warewashing

Only single service, disposable eating and drinking utensils may be used unless approved permanent dishwashing facilities are available. Provide three basins for utensil washing. The procedure for manual utensil washing is:

**WASH**  
in warm soapy water



**RINSE**  
in clear water



**SANITIZE** at least one  
minute in sanitizing  
solution



**AIR DRY**  
towel drying is prohibited



Chose one of the following warewashing methods:

\_\_\_\_\_ Three (3) Bucket System

\_\_\_\_\_ Three (3) Compartment Sink located IN-STAND

**General Materials**

**HAIR RESTRAINTS: (List and Describe)**

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**SANITIZER BUCKETS: (List and Describe)**

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**TOILET FACILITIES: (Location)**

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**FLOOR and CEILING: (List and Describe)**

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**Applicant Signature**

Based on the information provided herein, I understand that a temporary food license is required for this event. I further understand that my application will be considered only for the food and beverages specified. The **DEPARTMENT** must be advised of any deviations or changes to the menu.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**Please Do Not Write Below This Line**

**FOR OFFICE USE ONLY**

This application is approved only for the operation as specified above. Additional approval is required for any deviations.

\_\_\_\_\_  
Environmental Health Specialist

\_\_\_\_\_  
Date